

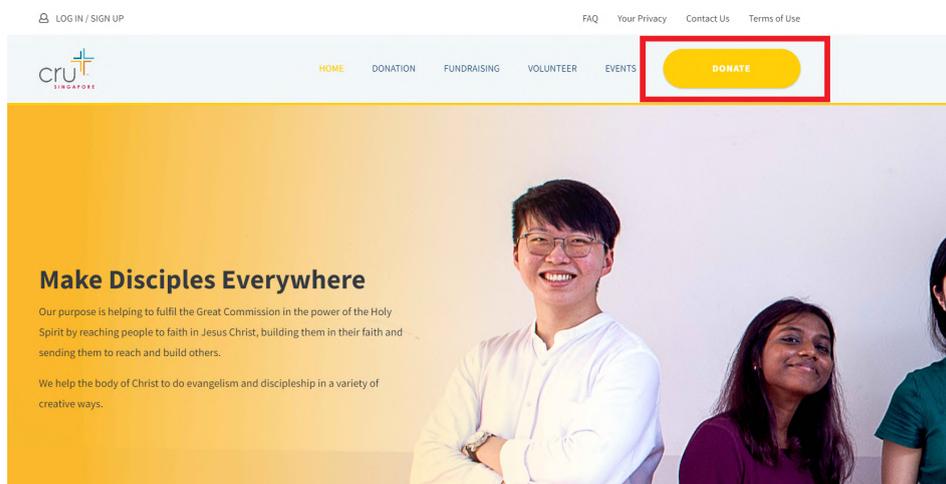
User Guide for Cru Singapore's ministry partner portal

<https://mde.cru.org.sg>

How to give a donation?

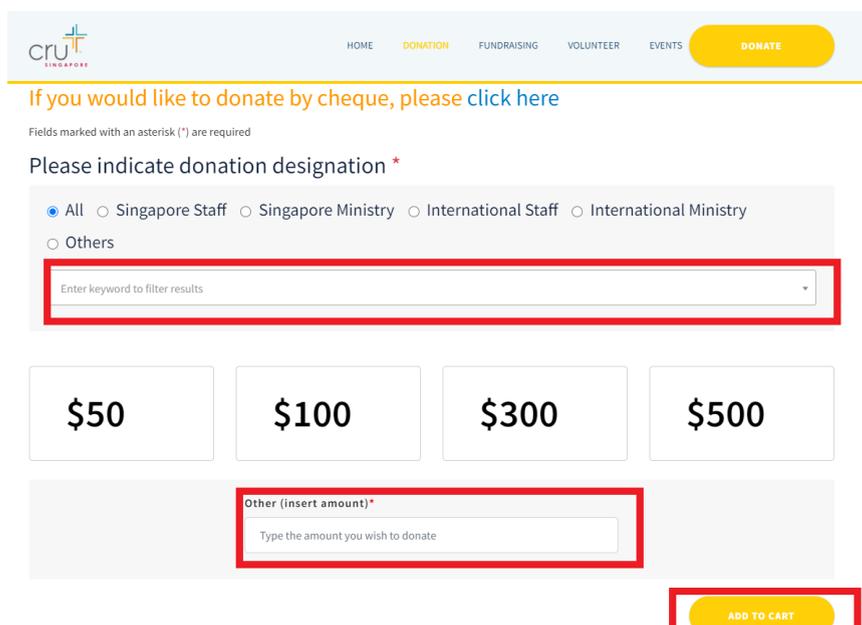
Step 1

Access the portal at <https://mde.cru.org.sg> and click "Donate" on the menu bar.



Step 2

Fill in the fields according to your giving preference.



If you would like to donate by cheque, please [click here](#)

Fields marked with an asterisk (*) are required

Please indicate donation designation *

All
 Singapore Staff
 Singapore Ministry
 International Staff
 International Ministry
 Others

Enter keyword to filter results

Other (insert amount)*

Type the amount you wish to donate

- a. For **donation designation**, type in the search box and select the staff or ministry that you are giving to. If you are unable to find the name/s, you can select “Others” and manually key it in.
- b. Alternatively, each staff and ministry will now have a unique QR code that they can use in their collaterals. Once scanned, the QR code will open up the donation page on the portal with the designation prefilled. To add more designations to cart, please follow the steps in Step 2a (unable to scan multiple QR codes).

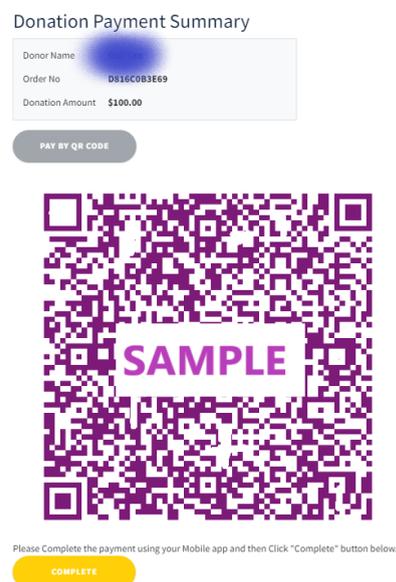
(Note: QR codes in our Business Reply Envelope (BRE) and monthly hardcopy letters will direct you to the Cru bank account, instead of the portal. Please refer to the BRE for the instructions.)

Remember to click “Add to cart”.

Step 3

Complete the transaction by following the instructions on the page.

For **PayNow**, a customised QR code will be generated for you. Use your bank app to scan the QR code within **5 minutes**.



You will receive an acknowledgement email following the transaction. There is no need to fill in the donation form on our website.

How to scan PayNow QR Code displayed on my mobile phone I am making a donation or a payment with?

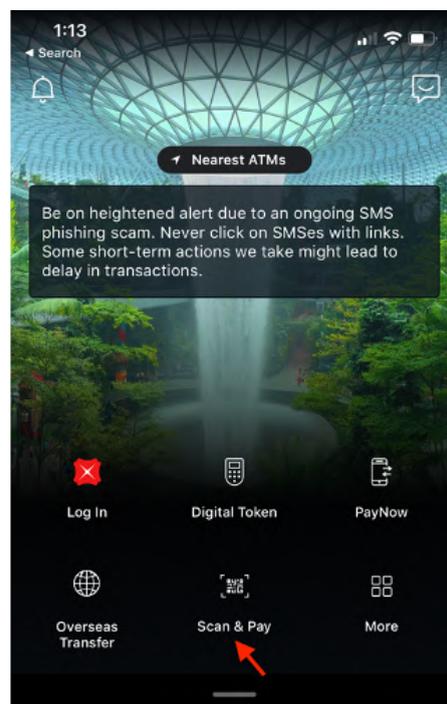
Step 1

Click on “PAY BY QR CODE” and a unique QR will be generated. Take a screenshot of the PayNow QR code on your phone. Please note that QR code will expire after 5 minutes.



Step 2

Switch to your banking app and select “Scan & Pay”.



Step 3

Upload the screenshot of the QR Code from your PHOTO LIBRARY/GALLERY.



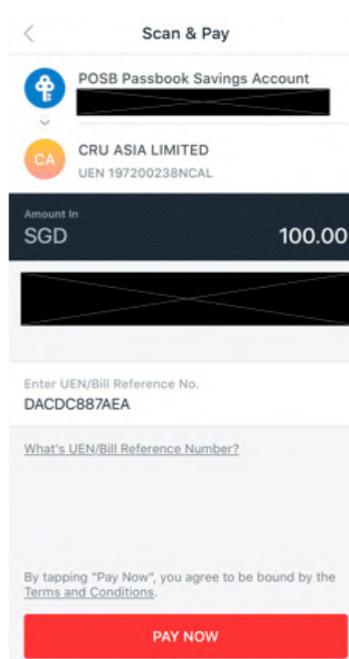
Scan QR Code

Line up with the frame to scan PayLah!, NETS, SGQR, PayNow QR codes.

PHOTO LIBRARY 

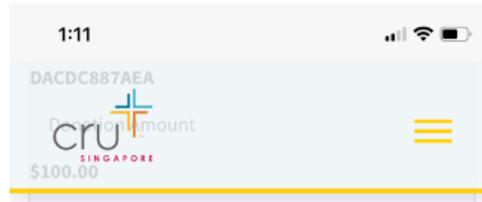
Step 4

You will be prompted to login to your banking app, then confirm payment by clicking “PAY NOW”.



Step 5

Once payment on your banking app is complete, please return to cru.sg/donation page to click "COMPLETE".



PAY BY QR CODE



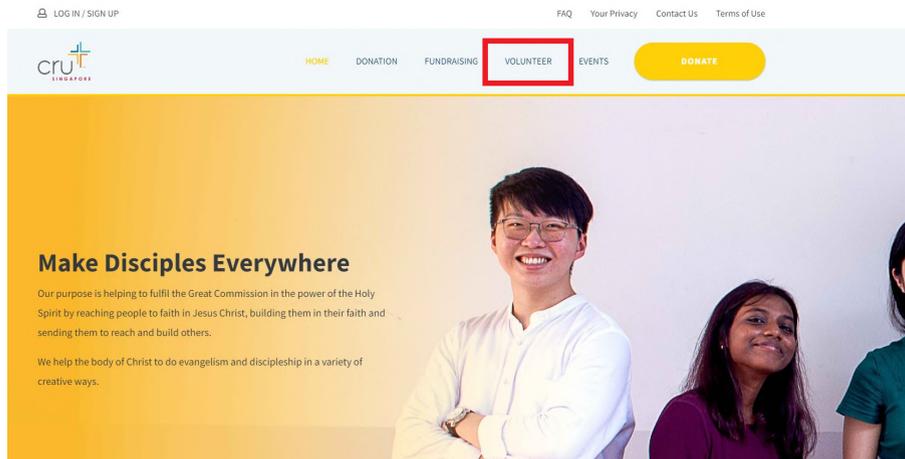
Please Complete the payment using your Mobile app and then Click "Complete" button below.

COMPLETE 

How to sign up as a volunteer?

Step 1

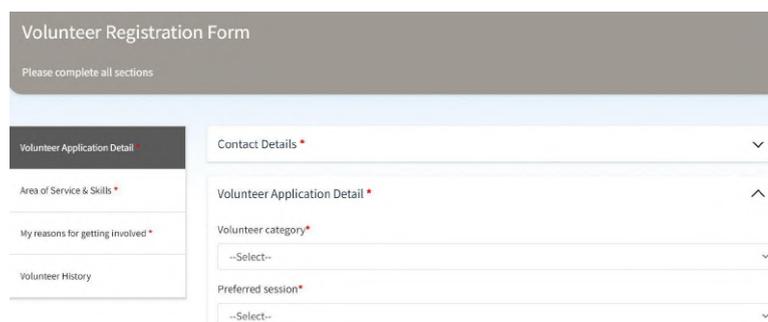
Click the “Volunteer” tab on the menu bar.



Step 2

Fill in the form and indicate the areas that you are interested in. If you want to read about the opportunities in detail, visit <http://cru.sg/volunteer>

Do make sure to select all tabs on the left and fill in the compulsory fields marked with an *.



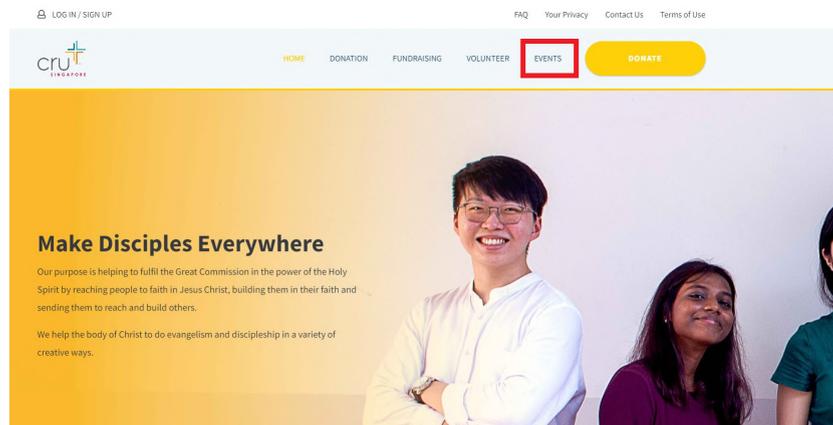
The screenshot shows the 'Volunteer Registration Form' with a sidebar on the left and a main form area on the right. The sidebar contains tabs for 'Volunteer Application Detail', 'Area of Service & Skills *', 'My reasons for getting involved *', and 'Volunteer History'. The main form area has sections for 'Contact Details *', 'Volunteer Application Detail *', 'Volunteer category*' (with a dropdown menu), and 'Preferred session*' (with a dropdown menu).

Click “Submit” and that’s it! Someone from our team will contact you to discuss further.

How to sign up for events?

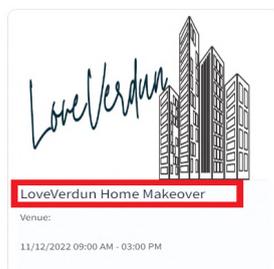
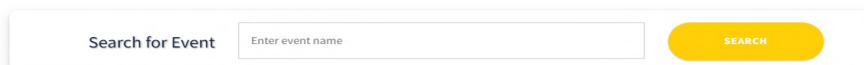
Step 1

Click the “Events” tab on the menu bar.



Step 2

Search for an event in the search bar or click on the event title to read more.



Step 3

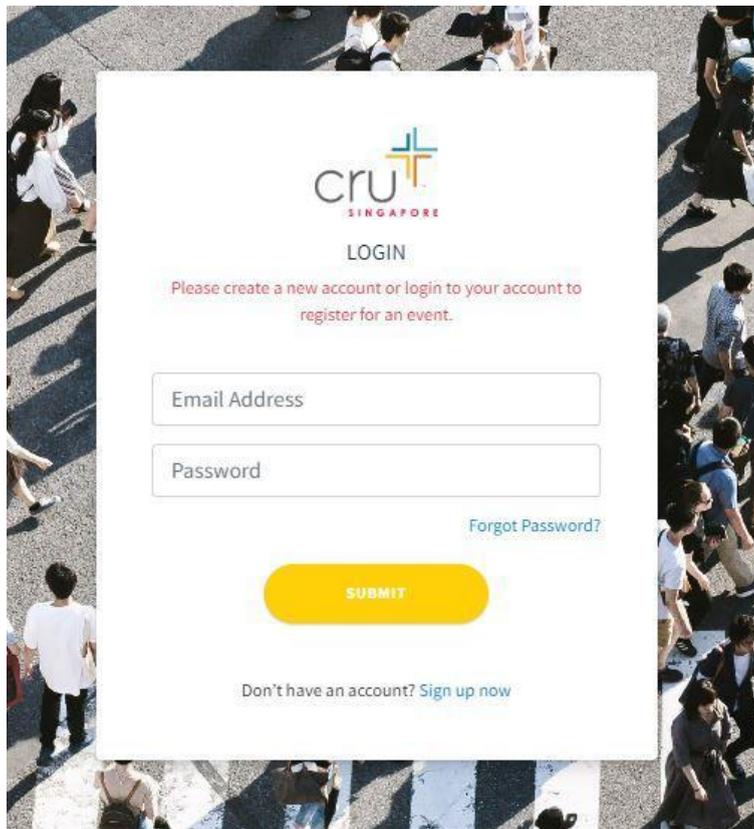
Click the box/es on the right to attend, volunteer or donate.



Step 4

If you choose to attend or volunteer, you will be prompted to sign-in to your account or sign up for one. For the latter, you will then be redirected to fill up a volunteer form.

If you choose to donate, you will be directed to the donation page. The donation designation will be auto populated for you.



You will receive an acknowledgement email following the transaction. There is no need to fill in the donation form on our website.

If you still have questions, please email us at opsteam@cru.org.sg

Thank you for being a part of the mission to make disciples everywhere!